

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – November 24, 2025

Chairman Reardon called the meeting to order at 6:00 p.m. in RMCC 282/283.

Trustees Attending: Mr. Ackerman; Dr. Ainsworth; Mrs. Crandall; Mr. Drumm (arrived at 6:28 p.m.); Mr. Reardon; Mr. Stalteri

Trustees Attending Virtually: Mr. Gregory; Miss Stromecki

Trustees Absent: Ms. Prymas

In Attendance: Dr. Grates Day; Mr. Noori; Mr. Oriolo; Ms. Ruffing; Ms. Woudenberg

Also Present: Cynthia Gabriel; Katie Stables; Jeffrey Steele

Ms. Woudenberg led the Board in the Pledge of Allegiance.

CONSENT AGENDA

Chairman Reardon presented the following consent agenda items for Board approval:

- a. Minutes – October 27, 2025 Regular Meeting
- b. Minutes – November 3, 2025 Special Meeting
- c. Minutes – November 17, 2025 Special Meeting
- d. Financial Statement as of October 31, 2025

Mr. Ackerman moved that the consent agenda items for the November 24, 2025 regular meeting be approved.

Mrs. Crandall seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Academic Senate Report:

The Academic Senate continues to support the president and the Board in moving the College forward. Ms. Gabriel remarked that they are grateful for Dr. Grates Day's presence on campus and for the Board's support.

President's Update:

The Enrollment Report was reviewed. Enrollment for the fall semester is up 0.6% from last year.

Ms. Woudenberg reviewed a 2026-27 Tuition Analysis, using FY 2026 as the baseline. Two different versions demonstrated how the fund balance would be affected by increased tuition rates. There was a discussion about College Now. The Board would also like to look at out-of-state and international student tuition rates, as well as the success rate of College Now. The Board's goal is to decide on tuition by the April board meeting.

CHAIR'S REPORT

Student Trustee Report:

Miss Stromecki reported that she and two SGA members attended the SUNY Student Assembly fall conference in Syracuse this month and felt that the conference was very beneficial. She received much insight from other colleges and is looking forward to implementing some of the agenda items that were voted on.

Board of Trustees Self-Assessment Results:

A Board workshop will be scheduled in January to review the findings of the Self-Assessment survey.

AUXILIARY REPORTS

Foundation:

Ms. Ruffing informed the Board that the Herkimer County College Foundation will host a free holiday concert by the Irish ensemble Danú as part of the Robert H. Wood Great Artists Series. The performance will take place Saturday, December 13, at 6:30 p.m. in the Sarkus-Busch Theater.

The Late Night Breakfast will be held December 17th at 10 p.m.

NYCCT:

Mr. Gregory announced that NYCCT has been sending out emails regarding educational modules being offered. The NYCCT annual fall conference is scheduled for September 17-18, with the Trustee Institute for new trustees being held on September 16.

EXECUTIVE SESSION

Mrs. Crandall moved, at 6:56 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105f of Article 7 of the Public Officers Law, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Mr. Drumm seconded the motion.

Vote-Unanimous. Motion adopted.

At 7:39 p.m., Mr. Drumm moved that the board reconvene.

Miss Stromecki seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Mr. Drumm moved to adjourn the meeting.

Miss Stromecki seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 7:39 p.m.

slh